

Call to Order-Welcome

Amy Lin, MD called the meeting to order and welcomed Accreditation Board members and guests in attendance.

The following members were present:

Marcella Dimond, CEPT, CTBS	Co-Chair
Amy Lin, MD	Co-Chair
Adam Stockman, MBA, CEPT	Co-Vice Chair, Training Chair
Maria Soledad Cortina, MD	Co-Vice Chair
Victoria Adler, RN, BSN, CEPT	
Andreea Bauknecht, CEPT	
Alan Blake, CEPT, CTBS	
Lisa Brooks, CEPT, BTBS	Chair, Forms Subcommittee
Jason Brosious, RN, MSN, CEPT, CTBS	
William Buras, CEPT	
Ryan Cady, CEPT	
Kevin Corcoran, CAE	President/CEO – EBAA
Jennifer DeMatteo, MCM, CIC	Director of Regulations & Standards – EBAA
Wayne Dietz, CEPT	
Donna Drury, MBA, CEPT, CTBS	
Sander Dubovy, MD	
Susan Hurlburt, CEPT	
Bennie Jeng, MD	
Christopher Johns, CEPT, CTBS	
Sara Kerr, CEPT	
Christopher Ketcherside, MD	
Anup Kubal, MD	
Jennifer Li, MD	
Thomas Mauger, MD	
Kyle Mavin, CEPT, CTBS	
Shahzad Mian, MD	
Afshan Nanji, MD, MPH	
Lara Newman, MD	
Andrew Officer, CEPT	
Brian Philippy, CEPT	
Jim Quirk, CEPT	EBAA Chair
Saira Quraishy, CEPT	
Edwin Roberts, MPA, CEPT	
Chris Sica, CEPT	
Michael Titus, CEPT	
Samuel C. Yiu, MD	

- Approval of Minutes
Motion: Kyle Mavin
Second: Donna Drury
Action: Pass

Sub-Committee Reports

- AB Training Update (Stockman)
Update: Marcy Dimond, Lisa Brooks, Andreea Bauknecht, Jennifer DeMatteo, and Adam Stockman helped to facilitate a Community Chat focused on contracting with non-accredited entities. This was designed to help highlight best practices for auditing non-accredited entities and offer advice for what should be included in eye banks' written agreements with non-accredited entities they work with. This session was recorded and is available on the EyeLearn website in the on-demand section.
- Forms Sub-Committee (Brooks)
Update: Missing areas in the PIQ/SIQ for inspectors to note findings that violate Medical Standards – moved discussion of this item into presentation of suggested verbiage changes and additions to the PIQ/SIQ in the “New Business” section
- Modernization Sub-Committee (DeMatteo)
Update: Signed contract with Armature to create an accreditation module. Subcommittee – chairs/vice-chairs, Lisa Brooks, Kyle Mavin, and Donna Drury. This group is meeting regularly to discuss the system with Armature. The subcommittee currently has a test build that is being tested to ensure it will work for our purposes. The goal is to have this ready by January at which time training will take place with the intent of using this new software for the Fall 2026 cycle. Documents can be uploaded, comments made, findings annotated. Modernizing the system for inspectors and eye banks will increase efficiency, standardize many workflows, and make the inspection process run smooth. AB will be focused heavily on the training planned for the new system.

New Business

- Proposed Changes to PIQ/SIQ (Brooks) (Attachment B)
 - Proposed numerous changes to the SIQ/PIQ to prompt inspectors to look for compliance related to numerous Medical Standards:
 - C3.310: There should be a question prompting inspector review of sterilizer records (if performed at eye bank)
 - C3.150: There should be a question for inspector to address on P&P page regarding environmental monitoring policies. The Board may consider a second question on the Records page regarding inspector review of environmental monitoring standards
 - C3.320: There should be a question prompting inspector review of supply/reagent tracking
 - C3.400: There should be a question prompting inspector review of Director and Medical Director initial approval of each policy upon introduction and/or revision

- M1.600: There should be a question prompting the inspector to review the bank's compliance for unknown domestic indications
- Questions #50 and #169 are nearly identical, suggested change to #169 to read "Do tissues stored for non-transplant use bear "For non-clinical use", Biohazard, and "Not for Transplant" labels?"
- Practical test consideration for update: practical tests should have a scored item regarding technician inspection of supply/reagent integrity/expiry prior to use (as per C3.320, final sentence)

Motion: Andrew Officer

Second: Ryan Cady

Action: Passes unanimously – forms will be updated and distributed

- Proposed Change to E1.500 (Roberts) (Attachment C) – presenting on behalf of Patrick Becker as it relates to mergers and acquisitions. Suggested adding verbiage "Entities anticipating or undergoing a change in governance *should* have a plan outlining disposition of tissue, record retention, and associated communications."

Motion: Kyle Mavin

Second: Brian Philippy

Action: Passes unanimously

NOTE: The proposed verbiage on mergers and acquisitions was not approved at the MAB meeting. Therefore, no change to the Accreditation Policy and Procedures, Section E1.500 was made.

- Late addition: Kyle Mavin presented a proposed mentorship program. This would feature experienced AB members to help and guide newer eye bank staff as it relates to eye bank inspections. Mentor requirements (suggested but not limited to) – minimum 2 AB terms, willingness to mentor and guide eye bank staff, strong communication skills, high emotional intelligence, commitment to focused, dedicated time, availability for 1-2 scheduled meetings. Eye bank eligibility to membership (meet one or more) – first time accreditation applicants, banks seeking reaccreditation after losing it, banks with 1 year accreditation preparing for next inspection, banks planning to add ek processing, other qualifying circumstances

Action: Subcommittee formed. Individuals interested should email Jennifer DeMatteo

Open portion of meeting adjourned.

Closed Session

- Review of Spring 2025 Inspections
 - 15 Banks due for inspection
 - 13 Banks received 3yr.
 - 1 of Banks received 1 yr.
 - No Banks were denied accreditation
 - 1 bank deferred

- Adjourn Closed Portion of AB Meeting
Motion: Alan Blake
Second: Sara Kerr
Action: Fall 2025 AB meeting adjourned