



## ACCREDITATION BOARD MEETING MINUTES

June 26, 2025

Loews Coronado Bay Resort, San Diego, CA

### I. Call to Order

Amy Lin, MD called the meeting to order and welcomed Accreditation Board members and guests in the attendance.

The following members were present:

Marcella Dimond, CEBT, CTBS	Co-Chair
Amy Lin, MD	Co-Chair
Victoria Adler, RN, BSN, CEBT	
Andreea Bauknecht, CEBT	
Alan Blake, CEBT, CTBS	
Lisa Brooks, CEBT, CTBS	Chair, Forms Subcommittee
Jason Brosious, RN, BSN, CEBT, CTBS	
William Buras, CEBT	
Ryan Cady, CEBT	
Kevin Corcoran, CAE	President/CEO – EBAA
Jennifer DeMatteo, MCM, CIC	Director of Regulations & Standards – EBAA
Wayne Dietz, CEBT	
Donna Drury, MBA, CEBT, CTBS	
Sander Dubovy, MD	
Nicholas Hicks, CEBT	
Christopher Johns, CEBT, CTBS	
Aaron Kaufman, MD	
Sara Kerr, CEBT	
Christopher Ketcherside, MD	
Jennifer Li, MD	
Eric Meinecke, CEBT	
Kyle Mavin, CEBT, CTBS	
Lara Newman, MD	
Andrew Officer, CEBT	
Juan Pawirosetiko, CEBT	
Brian Philipppy, CEBT	
Jim Quirk, CEBT	EBAA Chair
Sara Quraishy, CEBT	
Edwin Roberts, MPA, CEBT	
Chris Sica, CEBT	
Wesley Thompson, CEBT	
Michael Titus, CEBT	

## II. Approval of Minutes

- A. Marcy Dimond requested an approval of the minutes from the last meeting.

**Action:** A motion to approve the November 2024 meeting minutes was made by Kyle Mavin and seconded by Ryan Cady.

**Motion Passed.**

## III. Old Business

- A. **AB Training Update (Dimond)** - Accreditation Resources Available on eyeLEARN  
Accreditation Board members, Shahzad Mian, MD, and Adam Stockman, MBA, CEFT, created presentations about the EBAA Accreditation Program for eyeLEARN. The presentations provide an overview about the EBAA Accreditation program, the inspection process, how to prepare for inspections, the Accreditation Board, and much more. The on-demand presentations are both available as part of the product, EBAA Accreditation Program, and Dr. Mian's presentation is included in the recently released Eye Bank Medical Director Course. The presentations will be incorporated into other courses on eyeLEARN as well. The presentations will be useful resources to educate new eye bank professionals, new Medical Directors, and anyone else who is interested in learning more about the EBAA Accreditation program!
- B. **Forms Subcommittee (Brooks)** – An immediate revision to the PIQ/SIQ was implemented during the spring inspection cycle to ensure compliance with the medical standards. As part of the ARMATURE process, the Forms Subcommittee will conduct a further audit of the PIQ/SIQ to evaluate alignment with current medical standards and determine if additional changes are needed.

## IV. New Business

- A. **Common AB Findings (Dimond)** – Marcy reviewed the most common inspection findings from the 2023–2024 inspection cycle. The area with the highest number of findings was Laboratory and Facilities, accounting for 24% of all cited issues. This was followed by Personnel and Governance, with Donor Eligibility third in the number of findings.
- B. **ARMATURE Platform Update (DeMatteo)** – The purchase of the ARMATURE Platform has been delayed due to the release of the FDA's draft guidance documents. The anticipated go-live date is January 31, 2026, with plans for use during the fall 2026 inspection cycle. Also, as part of the ARMATURE modernization, the EBAA plans to hire a part-time inspector to assist inspectors in reviewing documents.

## V. Late Additions

- A. **Amendment Proposal (Corcoran)** – A proposal was made to amend D1.400b to include the following language:  
*“Failure to fulfill financial obligations to the EBAA, including but not limited to membership dues, accreditation fees, etc.”*

**Action:** A motion to accept the proposed amendment was made by Sara Kerr and seconded by Eric Meinecke.

**Motion passed.**

## **VI. Adjournment of Business Meeting**

A motion to adjourn the meeting was made by Eric Meinecke and seconded by Lisa Brooks. Marcy Dimond officially closed the business meeting and reminded AB members to remain for the closed session.

## **VII. Closed Session / Fall Inspection Cycle – Reports of Findings**

### **A. 9 Banks were inspected this cycle**

Inspectors presented observations of all banks.

The following was the result of the voting:

8 Banks received 3-year accreditation.

1 Bank received 1-year accreditation.

1 Bank deferred accreditation.

No bank was denied accreditation.

Minutes submitted by, Chair, Forms Subcommittee Lisa Brooks, CEBT, CTBS