

## ACCREDITATION BOARD MEETING MINUTES

Thursday, June 7, 2018

Lowes Hotel – Philadelphia, PA



### 1. Call to Order

Dr. Shahzad Mian called the meeting to order and welcomed Accreditation Board members and guests in attendance.

The following members were present:

Shahzad Mian, MD	Co-Chair
Eric Meinecke, CEBT	Co-Chair
Chris Stoeger, CEBT	Co-Vice Chair, Training Chair
Christopher Ketcherside, MD	Co-Vice Chair
Beth Binnion, CEBT	Chair, Forms Subcommittee
Victoria Adler, CEBT	
Robert Albrecht, CEBT	
Alan Blake, CEBT	
Lisa Brooks, CEBT	
Jennifer DeMatteo, MCM, CIC	Director of Regulations & Standards – EBAA
Marcella Dimond, CEBT	
Donna Drury, CEBT	EBAA Chair
Timothy Fischer, CEBT	
Mary Gatien, CEBT	
Michael Geiss III, MD	
Brian Ha, CEBT	
Bennie Jeng, MD	
Adam Kaufman, MD	
Amy Lin, MD	
John Lohmeier, CEBT	
Dann Lunn, CEBT	
Bernard Madison, CEBT	
Linda Martin, CTBS	
Kyle Mavin, CEBT	
Donna McDonald, CEBT	
Tom Miller, CEBT	
Seth M. Pantanelli, MD	
Brian Philipppy, CEBT	
Jim Quirk, CEBT	
Michelle Rhee, MD	
Christopher Sales, MD (partial attendance)	
Ken Steward, CEBT	
Adam Stockman, CEBT	
Bradley Tennant, CEBT	
David Tremblay, MD	
Woodford Van Meter, MD	Chair Elect
David Warner, MD	

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### 2. Approval of Minutes

Eric Meinecke presented the minutes from the last meeting for approval.

**Action:** A motion was made (Mavin) and seconded (Van Meter) to approve the minutes from the November 2017 meeting in New Orleans, LA. **Motion Passed.**

### 3. Old business:

#### A. Modernization & Forms Subcommittee Reports - Binnion & Dimond

The work of the Modernization Subcommittee and the Forms Subcommittee was recognized for their excellent work. Beth Binnion reviewed a number of recommended form changes that were provided in the Agenda Packet.

**Action:** A motion to approve the changes as submitted in the Accreditation Meeting Packet report was made (Vicki Adler) and seconded (Lisa Brooks). **Motion Passed.**

An alert will be sent to members so that those banks that are in the current inspection cycle will be aware that forms are in the process of substantive changes.

#### B. Training Subcommittee Report – Stoeger

Per a recommendation of the Modernization subcommittee, additional AB training was requested as a matter of routine rather than on an ad hoc basis. Thus, a subcommittee was formed to address this unmet need. The subcommittee consisting of Vicki Adler, Ryan Cady, Jennifer DeMatteo, Mary Gatien, Bennie Jeng, MD, Chris Ketcherside, MD, Chris Stoeger and Brad Tennant was formed. The results of a training quiz were reviewed. Most people took the training and the quiz in a timely manner.

#### C. Confidentiality Agreement/Inspector's Pledge – Meinecke for Corcoran

The Confidentiality Agreement and Inspector's Pledge were presented. There was general discussion about conflicts of interest but no changes were made to the forms based on the discussion.

**Action:** A motion to approve both forms as submitted in the Accreditation Packet report was made (Marcy Dimond) and seconded (Erik Hellier). **Motion Passed.**

### 4. New Business

#### A. Would I use tissue from this bank? – Stoeger

There was a general discussion about the use of this question during deliberations about banks. The concern about the use of this question is that it could mean different things to different physicians and the Board wishes to be objective whenever possible. The Board did not feel that any changes need to be made to forms in use. It was felt that the culmination of the SIQ and the overall recommendation gets at the heart of this question. In the future, inspectors may wish to use the phrasing "do you have concerns about the safety of the tissue from this bank?" in lieu of "would you use tissue from this bank?" The

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Training Subcommittee may revisit this question as part of a revision to the Presentation Guidelines or the Orientation presentation.

### **5. Late Additions – Mian**

There were no late additions to the Agenda

### **6. Adjournment of the Business Meeting – Mian**

The open Business meeting was adjourned and the meeting was closed.

### **7. Closed Session / Spring 2018 Inspection Cycle – Reports of Findings**

The closed portion of the session of the initiated with a reminder to maintain confidentiality at all times.

A total of 13 banks were inspected.

**A. Banks with “No Findings” or 100% (4 banks)**

**B. Banks with “Findings” (9 banks)** Inspectors presented observations of the banks with findings.

**C. All 13 banks reviewed received a 3-year Accreditation**

### **8. Adjournment of Closed AB Session**

Eric Meinecke and Dr. Mian formally adjourned the closed meeting after words of thanks and appreciation for the opportunity to serve the Association as Co-Chairs.