



# **CONSTITUTION & BYLAWS**

**Amended June 16, 2017**

**CONSTITUTION & BYLAWS OF THE  
EYE BANK ASSOCIATION OF AMERICA (EBAA)**

**ARTICLE 1 - NAME, MISSION, OFFICES AND AGENTS**

- 1.1 Name. The Name of the Association shall be the Eye Bank Association of America.
- 1.2 Mission: The EBAA champions the restoration of sight through core services to members which advance donation, transplantation and research in their communities and throughout the world.
- 1.3 Offices. The Association shall continuously maintain in the District of Columbia a registered office at such place as may be designated by the Board of Directors. The principal office of the Association and such other offices as it may establish shall be located at such place(s), either within or outside the District of Columbia, as may be designated by the Board of Directors.
- 1.4 Registered Agent. The Association shall continuously maintain within the District of Columbia a registered agent, which shall be designated by the Board of Directors.
- 1.5 Changes. Any change in the registered office or registered agent of the Association shall be accomplished in compliance with the District of Columbia Non-Profit Corporation Act and these Bylaws.

**ARTICLE 2 - MEMBERSHIP**

- 2.1 Categories of Membership
- A. Active (Accredited) Comprehensive U.S. Membership. An eye bank (or group of eye banks organized and operated as a single legal entity) is eligible for Active (Accredited) Comprehensive U.S. Membership if it (or in the case of a group, each of its members): (1) is organized under the laws of a state, or the District of Columbia, of the United States and is an organization exempt from federal taxation under Sections 501(c)(3), 501(c)(4) or 501(c)(6) of the Internal Revenue Code, or another provision deemed analogous by the Association; (2) provides evidence satisfactory to the Association that it has support among the medical and ophthalmological communities; (3) performs all functions of a comprehensive eye bank, as defined by the Association's Medical Standards; (4) has successfully completed the Association's accreditation process; (5) confirms adherence to the Association's Principles of Professional Conduct (6) is current on all financial obligations to the Association
- B. Active (Accredited) Specific Services U.S. Membership. An eye bank or a group of eye banks or entity(ies) is eligible for Active (Accredited) Specific Services U.S. Membership if it: (1) is

organized under the laws of a state, or the District of Columbia, of the United States and is an organization exempt from federal taxation under Sections 501(c)(3), 501(c)(4) or 501(c)(6) of the Internal Revenue Code, or another provision deemed analogous by the Association; (2) provides evidence satisfactory to the Association that it has substantial support among the medical and ophthalmological communities; (3) performs one or more eye bank functions but fewer than the full functions of a comprehensive bank as defined by the Association's Medical Standards; (4) has successfully completed the Association's accreditation process for those specific eye banking activities it performs; (5) confirms adherence to the Association's Principles of Professional Conduct; and (6) is current on all financial obligations to the Association.

C. Associate (Unaccredited) U.S. Membership. An eye bank or a group of eye banks or entity(ies) that performs eye bank activities is eligible for Associate (Unaccredited) U.S. Membership if it meets all the requirements for Active (Accredited) Comprehensive or, alternatively, Active (Accredited) Specific Services U.S. Membership except that it has not yet met or does not currently meet the Association's requirements for accreditation.

D. Active (Accredited) Comprehensive International Membership. An eye bank or group of eye banks or entity(ies) located outside the United States is eligible for Active (Accredited) Comprehensive International Membership if it meets the requirements deemed by the Association to be substantially equivalent to those for Active (Accredited) Comprehensive U.S. Membership, except that it is organized as a charitable, educational or social welfare organization under applicable law of a foreign nation or political subdivision thereof.

E. Active (Accredited) Specific Services International Membership. An eye bank or a group of eye banks or entity(ies) that performs one or more eye bank activities but fewer than the full functions of a comprehensive bank, and is located outside the United States is eligible for Active (Accredited) Specific Services International Membership if it meets the requirements substantially equivalent to those for Active (Accredited) Limited Specific Services U.S. Membership.

F. Associate (Unaccredited) International Membership. An eye bank or group of eye banks or entity(ies) that perform(s) one or more eye bank activities but fewer than the full functions of a comprehensive bank, and is located outside the United States is eligible for Associate (Unaccredited) International Membership if it meets all the criteria for Active (Accredited) Comprehensive or, alternatively, Active (Accredited) Specific Services International Membership except that it has not yet met or does not currently meet the Association's requirements for accreditation.

2.2 Procedures for Admission. Any applicant for membership in any category shall submit such information and pay such application fee and/or financial obligation as may be required by the Association. The application shall be received in the office of the Association headquarters and forwarded to the appropriate committee for action. Admission to membership requires approval of the majority of the Board of Directors.

2.3 Dues. Members shall be required to pay such dues for their category of membership as may from time to time be (1) recommended by the Board and approved by the House of Delegates for members in categories A and B; and (2) approved by the Board for members in categories C, D, E, and F.

2.4 Rights and Privileges of Membership. All EBAA members shall have the right to (1) attend the annual meeting, (2) receive information provided by the EBAA office on behalf of the Association regarding activities and developments which affect the field of eye banking (3) receive such other benefits, if any, as may be determined by the Board.

All Accredited members shall also have the right to (1) be allocated votes in accordance with Section 3.2, and vote on both binding and non-binding issues presented to the House of Delegates or at other times when members are permitted to vote; (2) nominate candidates for, and themselves serve in, officer and director positions, (3) serve as voting members of Committees and Boards of the Association.

All Unaccredited members shall also have the right to be allocated votes in accordance with Section 3.2, and vote only on non-binding issues presented to the House of Delegates or at other times when members are permitted to vote.

No member of the Association may assess dues or adopt policies on behalf of the EBAA, or purport to speak for the Association, without the prior written consent of the Association Chair or President/CEO acting in their capacities of Chairman and President/CEO, respectively. When representing themselves as members of the Association, all members must identify themselves by their proper membership category. Members must clearly indicate the functions for which they are accredited or, if unaccredited, must identify themselves as such.

2.5 Meetings. An annual meeting of members of the Association shall be held at such time and place, within or outside the District of Columbia, as the Board of Directors shall designate. Appropriate notice of such meetings shall be given to members. Special meetings of the Association may be called by the Chair, or by one-third of the voting members. Members shall be entitled to vote on any matter on which members are entitled to vote based on the number of delegates set forth in Section 3.2. Only delegates appointed by those members in good standing who are current in all financial obligations owed to the Association may vote.

2.6 Change or Termination of Membership. The Association may change membership status of an Association member for the following reasons: a.) failure to pay required dues; b.) failure to satisfy Accreditation criteria; and c.) for other reasonable cause. The Association shall advise the member in writing of the proposed action. The member shall have thirty (30) calendar days to respond, or for 2.6(a) to pay any outstanding financial obligations to the Association and close their case. For 2.6(b) the Association shall follow procedures outlined in the Accreditation Policy & Procedures Manual; for 2.6(c), the member may accept the decision or may appeal the matter to the Board of Directors. The Board of Directors shall provide the member with a written statement of its decision. The Board of Directors decision shall be final. Members shall retain all rights up to the final determination of their membership status. Members agree that they shall exhaust the remedies provided in this process before they seek any judicial review or action respecting their membership in the Association.

2.7 Special Board Action on behalf of the House of Delegates. Any issue which warrants timely action by the Board of Directors on behalf of the House of Delegates (HOD) on matters normally under the purview of the House of Delegates, but which falls in between the scheduled Annual Meeting of Delegates, will be presented to the HOD for confirmation at the Annual Meeting following Board action on the issue. Such action approved by the Board is binding but subject to confirmation by the House of Delegates.

2.8 Compliance with the Principles of Professional Conduct. All members are expected to respect the guidelines enunciated in the Principles of Professional Conduct.

### **ARTICLE 3 -HOUSE OF DELEGATES (HOD)**

3.1 Authority. The House of Delegates is authorized to act on matters properly submitted to it, in accordance with general policies of the Association.

3.2 Representation.

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A. Vote Allocation.

1. For the purposes of passing resolutions, and for electing the Speaker of the House, each member in good standing shall be allocated one vote.
2. When conducting the business of the association, each Accredited member (Sections 2.4.A, 2.4.B, 2.4.D, 2.4.E) shall be granted votes equal to the ratio of the eye bank's annual dues paid to the total amount of dues paid by voting members, plus one additional vote. The formula may be changed from time to time upon the approval of the House of Delegates.

$$\left( \frac{\text{each eye bank's dues payment}}{\text{total amount of dues paid by voting banks}} \times \frac{\text{number of banks}}{\text{voting}} \right) + 1 \text{ vote per bank}$$

Votes of members that are part of a group of eye banks or organizations operated as a single entity shall be allocated to the parent organization. Delegates may vote in person, or may vote the proxy of a delegate from the same eye bank or organization or member group of eye banks or organizations (according to section 2.2). Unaccredited members (Section 2.1.C, 2.1.F) shall be entitled to one non-voting delegate, who may attend the House of Delegates meeting but who may not participate in conducting the business of the association.

Each voting member organization shall notify the Association of its authorized delegate(s) at least thirty (30) days prior to the date of the annual meeting. These delegates will be authorized to vote on behalf of their member organization until a new delegate is appointed or the next annual House of Delegates meeting is called, whichever is earlier.

3.3 Meetings. The House of Delegates shall meet at the Annual Meeting and at such other times and places as the Board of Directors may determine. Members shall be given written notice at least 30 days in advance of any regular meeting of the House of Delegates. The notice may, but need not, describe all matters to be brought before the House of Delegates at such meeting. Upon a motion duly approved by the House of Delegates, the Chair may recess the business of the House for a reasonable period of time in order to hold caucuses or related meetings, prior to reconvening the meeting of the House.

3.4 House of Delegates Quorum: A majority of the allocated votes in the House of Delegates shall constitute a quorum for the transaction of business at any meeting of the House of Delegates.

3.5 House of Delegates Voting: Delegates may vote only if their appointing eye bank or organization is a member in good standing. Matters coming before the House of Delegates for a vote shall be decided by majority vote of those delegates present at a meeting at which a quorum exists, unless a greater proportion is required by law or these Bylaws for a particular matter. In elections with more than two candidates, a runoff will be held if necessary to achieve a majority vote

#### **ARTICLE 4 -BOARD OF DIRECTORS**

4.1 Authority. The Board of Directors shall establish policies for the Association and have oversight over its activities.

4.2 Composition of Board. The Board of Directors shall be comprised of 13 members to include:

- A. The current Chair, Chair-Elect, Secretary-Treasurer, Speaker of the House, Medical Advisory Board (MAB) Chair, and six At-Large positions. The Immediate Past Chair and the President/CEO shall be non-voting, ex-officio members of the Board of Directors.
- B. All members of the Board of Directors, with the exception of the Medical Advisory Board Chair, shall be elected by the delegates to two-year terms, with a maximum of two consecutive terms.
- C. The Medical Advisory Board Chair shall be appointed to a three-year term by the Chair of the Board of Directors and ratified by a majority of the Board of Directors. The MAB Chair may be reappointed to one additional three-year term.

4.3 Multiple Board Members from a Single Eye Bank: Each eye bank or group of eye banks, as defined in Section 3.2, through their employees, consultants or volunteer leaders, shall hold no more than one (1) position on the Board of Directors. Should an eye bank or group of eye banks hold more than one Board position, whether through acquisition, merger or change of employment, one or more Board members affiliated with the eye bank must resign their positions until that bank holds just one position. The EBAA Board of Directors will consult with the member's CEO to determine which Board member shall serve on the Board.

4.4 Vacancies. A vacancy in the Chair's position will be filled by the Chair-Elect; if the Chair's position is vacated less than one year before that term would have expired, the Chair-Elect may serve his/her full term in addition to the remainder of the previous Chair's term. Any vacancy in any other officer or Director position may be filled until the next Annual Meeting by the Board of Directors.

4.5 Resignation and Removal of Directors. Any Director may resign at any time, by written notice to the Chair or President/CEO. Directors may be removed with or without cause, by a two-thirds vote of the Directors in office. A Director shall be removed if he/she fails to attend two consecutive meetings of the Board, provided that upon good cause shown by the Director, the Board may by majority vote reinstate such Director to his/her position.

4.6 Governance Committee of the Board. The Board of Directors shall establish a Governance Committee comprised of the current Chair, Chair-Elect, Speaker of the House and two other Directors to be appointed by the Chair and ratified by a majority of the Board of Directors to serve two year terms. The President/CEO shall be a non-voting member of the Governance Committee. The Governance Committee shall coordinate the functioning of the Board of Directors, monitor the Board's performance, coordinate Board development, orientation and training initiatives and facilitate an effective relationship between the Board and the President/CEO. The Governance Committee shall meet as needed and shall promptly provide to the full Board of Directors reports of its meetings. In other respects, the Governance Committee shall be subject to the procedures provided for operation of the Board of Directors in Section 4.7-4.12.

4.7 Meetings. The Board of Directors shall meet in person at least twice each year. The Board will also hold an annual in-person Board orientation and training meeting and will hold at least one electronic meeting each year. Special meetings may be called by the Chair of the Board of Directors, or by a majority of the Directors in office. Reasonable notice of meetings of the Board of Directors shall be given (including at least 30 days' notice for regular meetings), but the notice need not state the business to be transacted at such meeting.

4.8 Waiver of Notice. Whenever any notice of any meeting of the Board of Directors is required to be given under a provision of law the Articles of Incorporation or these Bylaws, a waiver thereof in writing, signed by the person(s) entitled to such notice and filed with the records of the meeting, whether before or after the holding thereof, shall be equivalent to the giving of such notice. Presence at any meeting without objection also shall constitute waiver of any required notice.

4.9 Quorum and Vote at Meetings. At any meeting of the Board of Directors, a majority of the Directors in office shall be necessary and sufficient to constitute a quorum for the transaction of business. A majority of the votes cast at a meeting of the Board of Directors, duly called and at which a quorum is present, shall be sufficient to take or authorize action upon any matter which may properly come before the meeting, unless the concurrence of a greater proportion is required for such action by statute, the Articles of Incorporation, or these Bylaws. If, at any meeting of the Board of Directors, there shall be less than a quorum present, a majority of those present may adjourn the meeting, without further notice, until a quorum shall be present. At any adjourned meeting at which a quorum shall be present, any business may be transacted which might have been transacted at the meeting as originally noticed.

4.10 Electronic Meetings. Members of the Board of Directors may participate in a meeting by use of conference telephone or similar communications equipment by means of which all persons can hear each other. Such participation shall constitute presence at such meeting, and all business of the Association may be transacted in electronic meetings which may properly be transacted at any meeting of the Board.

4.11 Action Without Meeting. Notwithstanding any other provision hereof, any action required or permitted to be taken at a meeting of the Board of Directors may be taken without a meeting if written consent, setting forth such action, is signed by each of the Directors and is filed with the minutes of the Board before or after such meeting.

4.12 Compensation or Reimbursement. Directors are not entitled to compensation for their services as Directors, but may be entitled to reimbursement for reasonable expenses incurred in discharging their duties on behalf of the Association.

## **ARTICLE 5 -OFFICERS**

5.1 Positions. The officers of the Association shall be a Chair, a Chair-Elect, a President/CEO, and a Secretary-Treasurer. They shall exercise such powers and perform such duties as shall be specified herein or determined from time to time by the Board of Directors. In no event shall the Chair and Secretary-Treasurer be the same person. Election or appointment of an officer shall not itself create any contractual rights.

5.2 Nomination, Election, and Term of Office. The Governance Committee, in collaboration with the full Board of Directors, shall consider the association's current and anticipated issues and needs, and shall identify the attributes and skills required on the Board of Directors to best address those issues and needs. The Governance Committee will distribute a call for nominations that describes the issues and the corresponding attributes. The Governance Committee may also proactively identify and invite qualified individuals to consider service on the Board.

Nominations shall include biographical information and statements regarding how their personal skills and attributes relate to those sought by the Governance Committee. The Governance Committee shall strive to present at least two candidates for every open position, and may shift candidates to equivalent positions to achieve this goal. The Committee shall transmit a slate of nominees (including appropriate biographical information) to the Members not less than 30 days prior to the House of Delegates Meeting.

5.3 Resignation and Removal. Any officer or Director may resign at any time by delivering written notice to the Chair or President/CEO. Any officer may be removed from the Board by the vote of two-thirds of the Directors in office, whenever in their judgment the best interest of the Association will be served thereby. Such removal shall not prejudice the contractual rights, if any, of the person so removed.



5.4 President/CEO. The President/CEO shall be a salaried, full-time employee of the Association. The President/CEO shall serve as the chief executive officer of the Association, and shall have general and active management of the business of the Association, subject to the guidance and instruction of the Board. The President/CEO shall manage and direct all functions and activities of the Association, including hiring, supervision, review, and termination of staff, and shall perform such other appropriate functions as may be specified by the Board. The President shall be authorized to enter into and execute on behalf of the Association all contracts, leases, debt obligations, and all other forms of agreements or instruments, whether under seal or otherwise permitted by law, the Articles of Incorporation and these Bylaws, except where such documents are required by law, the Articles, these Bylaws, or Board resolutions, to be otherwise signed and executed.

5.5 Chair. The Chair has the responsibility of presiding at all meetings of the Board of Directors and the Governance Committee and is an ex-officio, non-voting member of all Committees. The Chair, at the annual meeting of the Association and at such other times as may be deemed proper by the Chair or the Board, reports to the Association or the Board concerning the business of the Association, and performs such other appropriate duties as are incident to the office of Chair or as may be requested by the Board.

5.6 Chair-Elect. In the absence of the Chair, the Chair-Elect presides at meetings of the Association, the Board or the Executive Committee at which he/she is present, is a non-voting, ex-officio member on all Committees of the Association, and performs such other appropriate functions as may be requested by the Board. The Chair-Elect succeeds the Chair in office.

5.7 Secretary-Treasurer. The Secretary-Treasurer, directly or through his/her designees: (a) is responsible for keeping an accurate record of the proceedings of meetings of the Board of Directors and House of Delegates, and of such other business of the Association as the Board of Directors shall request; (b) shall give all notices required by law or these Bylaws, and in general shall perform all duties customary to the office of Secretary; (c) has custody of the corporate seal of the Association, and shall have authority to affix the same to any instrument requiring it, and to attest to it, and to the signature of any officer (the Board may give general authority to any other officer to affix the seal of the Association and to attest to it); (d) performs such other appropriate functions as usually are incident to the office of Secretary or as may be requested by the Board.

He/she also, directly or through his/her designees: (a) serves as the chief financial officer of the Association, and performs all duties customary to the office; (b) has custody of corporate funds, keeps full and accurate accounts of receipts and disbursements in books belonging to the Association, and deposits all monies and other valuable effects in the name and to the credit of the Association in such depositories as may be designated by the Board of Directors; (c) disburses the funds of the Association as authorized by the Board of Directors, and at its regular meetings or when the Board of Directors so requests, reports on transactions as Treasurer and on the financial condition of the Association; and (d) obtains and provides to the Board an annual audit of the financial condition of the Association. Funds of the Association may be drawn only upon the signature of the person(s) designated by the Board.

5.8 Assistant Officers. The Board may, but need not, appoint one or more Assistant Secretary-Treasurers to assist the Secretary-Treasurer in the performance of his/her functions, or to perform such functions in their absence.

5.9 Compensation. The President/CEO is a full-time employee of the Association and is compensated in accordance with written contractual agreements and Association policies. Other officers of the Association shall be authorized to receive reasonable compensation for services rendered to, and for expenses incurred on behalf of, the Association, only if and to the extent provided in policies adopted by the Board of Directors.

## **ARTICLE 6 – STANDING COMMITTEES**

6.1 A. Medical Advisory Board. The Medical Advisory Board's charge is to address medical policy for eye banking. The Medical Advisory Board establishes medical criteria for eye donations, reviews and takes action on technical procedures, promulgates safety guidelines for technical removal and processing of ocular tissue, and makes recommendations regarding corneal transplantation. The committee meets twice a year, or as needed, to review and consider changes in the medical standards document of the Eye Bank Association of America and other issues relevant to medical policy.

**Chair:** A Chair of the Medical Advisory Board shall be appointed by the Chair of the Association to serve a three-year term. The term is renewable at the discretion of the Chair of the Association. This individual must be a corneal surgeon with at least five years' experience in eye banking and with at least two years of service on the Medical Advisory Board.

**Membership:** Total membership for the Medical Advisory Board is not to exceed 35, excluding ex-officio members who sit with the Board. All members shall be officially appointed by the Chair of the Medical Advisory Board in consultation with the Association Chair and President/CEO. Appointments are subject to Board of Director endorsement. Each member is appointed to serve for a three year period subject to renewal. Terms are staggered. No member serves more than two consecutive terms. A person can be reappointed following a one year absence.

The Chair(s) of the Accreditation Board, the Certification Board, and Technician Education Committee serve as ex-officio members of the Medical Advisory Board, with vote. The Association Chair, Vice-Chair and President/CEO, and others as designated, sit as ex-officio members, without vote. An FDA liaison and other liaisons from the transplant community may be appointed to the Board and sit without vote. Consultants may be appointed to the Board and temporarily serve at the pleasure of the Medical Advisory Chair. Vote on specific issues may be accorded to consultants upon the approval of a majority of voting members present. In consultation with the Medical Advisory Board Chair and the Association President/CEO, the Association Chair also appoints a medical review subcommittee and a policy and position research subcommittee.

B. Medical Review Subcommittee (performance review): The subcommittee's charge is to: review adverse events and documents their occurrence; monitor the efficacy of medical standards and their effectiveness regarding disease transmission. The subcommittee develops outcome measures to monitor areas for performance and outcome improvement. This subcommittee will report directly to the Medical Advisory Board.

C. Policy & Position Research Subcommittee. This subcommittee's charge is to: examine issues in depth as directed by Medical Advisory Board for purpose of detailed investigation of specific issues for the Medical Advisory Board's consideration. Neither subcommittee shall publish or take any actions other than submitting its reports to the Medical Advisory Board.

6.2 Constitution & Bylaws Committee. The Chair shall appoint a Constitution & Bylaws Committee which, as warranted, advises EBAA members concerning any proposed amendments and/or to the Constitution & Bylaws. The committee also serves as a membership committee to identify potential members; to receive and evaluate membership applications; to take action on the application and report findings to the Board for confirmation.

6.3 Accreditation Board. The Association Chair appoints an Accreditation Board, which consists of corneal surgeons with expertise in eye banking and certified technicians (CEBTs). The Association Chair appoints up to two members as Chair(s) of the Accreditation Board. The Chair(s) serves for a two-year term contemporaneous with the term of the Association Chair who appointed him/her (provided that the term shall continue until expiration of the two years, irrespective of whether such Chair continues to serve). They may be reappointed to Chair of the Accreditation Board. Individual Board members are eligible to serve two consecutive three-year terms, unless the needs of the Association warrant an extension. Extenuating circumstances would include circumstances in which an appropriately qualified person is not available to fill the pending vacated position.

6.4 Certification Board. The Association Chair appoints a Certification Board, which consists of appropriately qualified persons who serve at the pleasure of the Association Board of Directors. The Certification Board sets and maintains standards for the certification and recertification of eye bank technicians. It is responsible for an assessment process that evaluates the competence of technicians. Membership of the Board consists of up to six individuals: a) three members to respectively represent the areas of continuing education, exam, and technician education, b) one Medical Director with experience in one or more of the above areas, c) one member to represent the Association Board of Directors, and d) one member appointed by the Board of Directors and approved by the House of Delegates. Category a) serves for a two-year term to coincide with their term of service on the committee they represent, and b), c) and d) for a two year term that is staggered to provide continuity. Should an individual's position or term on the entity they represent change or expire, a replacement may be appointed by the Board of Directors to complete the remainder of that individual's term on the Certification Board. The Certification Board elects its Chair to serve a two- year term, which may be renewed. Members may be re-appointed or re-elected to serve for a maximum of six consecutive years.

6.5 Voting Privileges of Paton Society Members. Members of the Paton Society who are appointed to Association Committees and Boards have voting privileges for said committees.

6.6 Other Committees. The Chair, with approval of the Board, may appoint such other standing or special Committees as may be desirable to advance the work of the Association.

6.7 Procedures of Committees. The Committees of the Association shall function under rules as nearly equivalent to the rules set forth herein for the Board as may be practicable, unless otherwise specifically provided herein, or unless a Committee chooses to adopt other rules and such are approved by the Association's Chair.

## **ARTICLE 7 -INDEMNIFICATION**

7.1 The Association does hereby indemnify to the maximum extent permitted by law, but only to the extent covered by any insurance of the Association which may from time to time be in force, each Officer, Director, Committee member, employee, agent or representative, and each former such person (“covered persons”) against expenses (including attorney’s fees), judgments, and fines actually and necessarily incurred by him or her in connection with or arising out of any threatened, pending or completed claim, action, suit, proceeding, issue, or matter of whatever nature, whether civil, criminal, legislative, administrative or investigative, in which he or she may be involved as a party or otherwise by reason of his or her serving or having served the Association in such capacity

7.2 This indemnification includes amounts paid or incurred in connection with reasonable settlements.

7.3 This indemnification extends to any criminal action, suit, investigation or proceeding, provided that the same shall be dismissed against such covered person or that he or she shall have been found not guilty. Such indemnification likewise extends to a criminal action, suit, investigation or proceeding that is terminated by a plea of nolo contendere, or its equivalent, or to a charge of misdemeanor, provided that the conduct of the covered person complained of was done in good faith and with the belief that it was in the best interest of the Association and on the reasonable assumption of its legality.

7.4 No such reimbursement or indemnification shall relate to any expenses incurred in connection with any matter as to which such covered person has been adjudged to be liable for negligence or misconduct in the performance of his or her duty to the Association, unless and only to the extent that the court determines that despite such adjudication of liability and in view of all the circumstances of the case, such covered person is fairly and reasonably entitled to indemnification for those expenses that the court shall deem proper.

7.5 The indemnification shall be in force only upon a determination by the Board of Directors (upon the vote of disinterested directors only), or upon the Board’s request by legal counsel, that the standards for such indemnification have been met.

7.6 The indemnification provided by this Article shall not preclude any other rights which such covered person may have under any agreement, vote of the Board of Directors or otherwise.

## **ARTICLE 8 -AMENDMENTS**

8.1 Amendment of Articles of Incorporation. The Articles of Incorporation may be altered or amended, or new Articles adopted, in accordance with the provisions of the District of Columbia Nonprofit Corporation Act.

8.2 Amendment of Bylaws. A proposal to alter, amend or repeal the Bylaws or to adopt new Bylaws, shall, whenever feasible, be presented by the EBAA Secretary-Treasurer to the House of Delegates for a reasonable period of review and recommendation. This follows action by the Constitution & Bylaws Committee on such and Board of Directors review and approval of the Committee's proposed Action. These Bylaws may be altered, amended, or repealed, and new Bylaws may be adopted by the affirmative vote of two-thirds of the House of Delegates at a meeting at which a quorum exists [a majority of the allocated votes in the House of Delegates].

Proposals may be referred by a member of the House of Delegates to the Constitution & Bylaws Committee for consideration and subsequent action by the Board, and upon Board approval, these matters will be presented to the House of Delegates, provided that the members have received written notice of intent to seek to amend the Bylaws and the general substance of such amendments (which notice shall not preclude the offering, from the floor at such meeting, of modifications, substitutes, or further amendments within the scope of the subject matter of the original amendment for which prior notice was given). A request under this section must be in writing and received by the Constitution & Bylaws Committee not less than 60 days prior to the meeting, with subsequent Action by the Board if feasible, within a time period to reasonably allow for presentation to the Delegates.

## **ARTICLE 9 - MISCELLANEOUS**

9.1 Seal. The Association shall have a seal of such lawful design as the Board of Directors may adopt.

9.2 Fiscal Year. The fiscal year of the Association is determined by resolution of the Board of Directors.

9.3 Severability. If any provision of these Bylaws is held to be invalid for any reason, it does not affect the validity of any other provision hereof, and to this end, the provisions hereof will all be deemed severable.

9.4 Procedures. Meetings of the House of Delegates, the Board of Directors, and Committees of the Association are to be conducted in accordance with the then-current version of Robert's Rules of Order, except that if the Chair (or with respect to a Committee meeting, the Committee Chair) determines that strict application of such Rules is impractical in a given circumstance, he/she may require that an alternative, reasonable, and fair procedure be employed.

9.5 Effective Date. These Amended Bylaws of the Eye Bank Association of America shall become effective as of their adoption or, for particular matters, as soon thereafter as is feasible.